



STARR COUNTY, TEXAS
OFFICE OF THE COUNTY AUDITOR

LETICIA P. ALANIZ, COUNTY AUDITOR

Memorandum

To: County Officials, Department Heads, and Staff

From: Leticia P. Alaniz, County Auditor

Date: 06-13-2023

RE: Starr County Travel Rates – 2023

Effective June 12, 2023, Starr County has updated the 2023 travel rates for mileage reimbursement, meal per diem, and hotel advance. Changes are based on approved IRS (Internal Revenue Services) and GSA (U.S. General Services Administration) standard rates. Refer to the following:

Mileage

	2023 Rate
Rate per Mile (Use of Personal Vehicle - Official County Business)	\$.66

Meals

	2023 Per Diem Rate
Breakfast	\$ 13.00
Lunch	\$ 15.00
Dinner	\$ 26.00
Incidentals	\$ 5.00

Hotel Advance

	2023 Rate
Lodging per Night	\$ 98.00

If the actual charge for the room rate plus applicable taxes, exceeds advance, traveling employee must submit a claim accompanied by proper documentation to the County Auditor's Office to receive reimbursement in full. When the actual charge for the room rate plus applicable taxes, etc. is less than advance, traveling employee must promptly refund the excess to the County Treasurer's Office and submit an adjust claim with proper documentation to the County Auditor's Office.